



RENTAL APPLICATION

Property you are applying for: _____

Together with this completed and signed Rental Application, please provide a copy of the following:

- Drivers Licence/Photo ID
- 4 Current Payslips – If you are self-employed you must provide proof of income

Please note if you wish to apply your application must be handed in the next day after viewing the property. In order to make an application, the tenant confirms that they have inspected the property both internally and externally and are satisfied with the condition.

ADDITIONS THAT WILL HELP YOUR APPLICATION

- If you have any rental history then please attach rental receipts to establish payment summary.
- If you get Centrelink payments please supply proof of income
- Reference letter explaining your situation or about your family etc.
- Payslips or Bank Statement to provide ability to service the rent
- Proof of employment and a reference letter from your employer
- Act quickly - submit your application as quickly as possible and ensure you have completed all details on the application form.

If your application is to be successful you will be notified via phone. The full bond amount and one month's rent in advance needs to be paid within 24 hours of confirmation of your tenancy.

- If you are unsuccessful for the property a text message will be sent to you

Please email your application to emily@lcooper.com.au or jacqui@lcooper.com.au

Emily: 0402 683 153 Jacqui: 0412 226 948 or return to L Cooper Real Estate, Somerville

1067 Frankston Flinders Road, Somerville VIC 3912



Applicant one Information:

Name:		
Date of birth:	Email:	Phone:
Current address:		
Own Rent (Please circle)	Amount of Mortgage/Rent:	How Long:
Current Agent details- Name + Company + PH:		
Previous address:		
Own Rent (Please circle)	Amount of Mortgage/Rent:	How Long:
Previous Agent details- Name + Company + PH:		

Employment Information:

Occupation:		
Employer:		How long:
Phone:		Hours per week:
Weekly income:		

Applicant one Next of Kin:

Name of a person NOT residing with you:		
Address:		
Phone:		
Relationship:		

Co Applicant Information:

Name:		
Date of birth:		Phone:
Current address:		
Own Rent (Please circle)	Amount of Mortgage/Rent:	How Long:
Current Agent details- Name + Company + PH:		
Previous address:		
Owned Rented (Please circle)	Amount of Mortgage/Rent:	How Long:
Previous Agent details-Name + Company + PH:		

Co Applicant Employment Information:

Occupation:		
Employer:		How long:
Phone:		Hours per week:
Email:		
Weekly income:		

Co- applicant- Next of Kin:

Name of person NOT residing with you:		
Address:		
Phone:		
Relationship:		



IF THIS APPLICATION IS ACCEPTED:

What length of Lease are you looking for? _____

What date would you like to commence? _____

If you are approved for the property would you prefer to pay weekly, fortnightly or monthly?

How many people will be occupying the property?

Adults: _____ Children & Ages: _____

If pets, how many and what type/breed? _____

Please list two references that will be contacted by L Cooper Real Estate Somerville and will be asked to submit reference on your behalf?

Applicant one References:

Name: _____ Phone number: _____ Relation: _____

Name: _____ Phone number: _____ Relation: _____

Co Applicant References:

Name: _____ Phone number: _____ Relation: _____

Name: _____ Phone number: _____ Relation: _____



Name of Applicant(s):

1. _____
2. _____
3. _____

APPLICATIONS FOR TENANCY

PRIVACY ACT 1988 COLLECTION NOTICE

The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the agent to verify the applicant's identity and to process and evaluate the application.

The personal information collected, to other parties, including landlord, referees, financial institutions, other agents, third party operators of tenancy reference databases and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the agent and/or landlord. The agent may disclose information to other parties on the internet.

The agent will only disclose information this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act 1988.

If the applicant would like to access his/her personal information held by the agent, they can do so by contacting the agent at the address and contact numbers contained in this application. The applicant can also correct this information if it is inaccurate, incomplete or out of date.

If the information is not provided, the agent may not be able to process the application.

Applicant 1 Signature: _____

Applicant 2 Signature: _____

Applicant 3 Signature: _____

Date: _____